

**DANDENONG & DISTRICT  
NETBALL ASSOCIATION**



## **D&DNA Team Manger Responsibilities**

### **Role:**

The Team Manager is responsible for the:

- Maintaining a supportive and positive environment for the players.
- Overseeing compliance with the Codes of Behaviour for Administrator/Players/Coaches/parents

### **Responsible to:**

The Team Manager is responsible to the team Coach

### **Knowledge, Skills, Experience and Requirements**

- Strong interpersonal and oral communication skills including the ability to effectively liaise with players, coaches, and administrators.
- Current First Aid Accreditation. (Preferred but not essential)
- Current Working with Children Check

### **Responsibilities and Duties**

The Team Manager has a variety of responsibilities including:

#### **General**

- Distributing notices and other tasks to help the coach.
- Report any problems that may arise amongst team members, parents, the coach and supporters to the Netball Chairperson.
- Ensure all welfare and safety requirements for the team are met.

#### **Training**

- Ensure all parents get to know each other, socialise together and are included in conversations.
- Encourage support for fundraising activities

#### **Pre-Tournaments**

- Ensure all parents/players informed of Tournament Venues/Arrival & Finish Times.
- Parents Scoring Roster
- Download and print fixtures if possible.

#### **Tournament Day**

- Report in and collect information
- Write up Tournament Day Timetable
- Monitor player toilet breaks etc.
- Collect equipment, any lost property and assist with pack up.

If you would like to apply, please express interest to the office [admin@netballdandenong.com.au](mailto:admin@netballdandenong.com.au) or contact 97946168